

Traffic safety directive

Introduction and purpose

Wibax strives to create and maintain a safe workplace for both employees and fellow road users. The aim of this directive is to achieve a good working environment and prevent accidents in traffic.

Requirements

Wibax Group shall ensure that all employees have the necessary information and training to drive the vehicle in question safely on the road. Furthermore, with the aim of reducing financial and environmental impacts Wibax shall provide training in adaptive driving style.

Within the Wibax Group all employees have a responsibility for the safe operations of vehicles. All employees shall to the best of their ability make sure they have the necessary training, licenses, health, information and are aware of the rules and regulations that are applicable before commencing traffic related work tasks.

Adequate time shall be allocated when Wibax plan for operations including, but not limited to, time for breaks, traffic problems and external factors such as night driving and problems caused by bad weather conditions.

Before starting the journey, employees shall plan for the trip. They must consider the impact of external factors on timing and route choice. Sufficient time should be allowed for breaks, traffic problems caused by, for example, bad weather conditions. Employees shall never carry out assignments in a way that could lead to a breach of applicable legislation and/or our Directive.

All employees who operate vehicles shall ensure that the vehicle is in good condition. This means carrying out checks on the vehicle before and after driving, including monitoring the condition while driving, and always load and secure cargo according to applicable regulations and routines. If nonconformities are detected, the employee is responsible for fixing the errors that are possible and otherwise reporting nonconformities.

We shall always use hands-free equipment when using a mobile phone. Telephone calls while driving should be reduced to a minimum and only when it can be done without increasing the risk to traffic safety.

Be prepared for emergency situations in the traffic environment. Always wear high visibility clothes when working on or near roads and use safety equipment required by ADR when applicable. Use anti-slip equipment on heavy vehicles if needed. Employee shall be aware of the contingency plan and who to contact in case of an accident.



All new heavy vehicles must meet a high level of safety, be equipped with alcolocks and the standard shall be equivalent throughout the Wibax Group.

Wibax exercises zero tolerance when it comes to driving under the influence of alcohol and/or drugs. If the legislation allows it, Wibax will conduct random drug tests on all employees, and after any major incident drug tests will be performed.

Wibax shall continuously work to improve safe working practices. Wibax will monitor tachograph data, route planning and infringements and ensure that instructions are up-to-date and accessible. All risks and incidents shall be investigated, and risks shall be mitigated. Wibax shall have a contingency plan in place to handle traffic incidents.

All employees are expected to report risks and incidents.

Implementation and compliance

Roles	Responsibilities
All employees	Fulfill the demands in this directive. If an employee is uncertain of content of this directive they shall contact their manager, team leader or QSE for guidance.
All Wibax daughter companies that has employees that operates vehicles.	Shall create and maintain documentation that stipulates the relevant requirements and the necessary instructions to help prevent severe accidents for all Wibax employees and fellow road users, in scope of this directive.
Chief Logistics Officer	Make sure that there is an up-to-date standard operating procedure (SOP) that describes technical specifications are required in all new heavy vehicles.
Head of Transport	Purchase heavy vehicles according to requirements in SOP.
Transport planners Transport supervisors	Plan transport so that they ensure adequate time for the drives to carry out their duties safely.
Area Manager Truck Drivers Transport Supervisors	Ensure necessary and supplementary training to perform operations according to this Directive. Ensure that instructions are up-to-date and accessible and handle all risks and deviations that has been reported. Ensure that employees are aware of who to contact in case of traffic incident.
QSE department	Ensure that there is a contingency plan that can handle traffic accidents in a safe and efficient manner.